

STRATEGIC ENERGY MANAGEMENT INTERN



Aspiring & Emerging Local Government Talent

We are looking for an aspiring, talented student desiring an opportunity to learn about strategic energy management in facilities, energy efficiency, the City's climate action program, and work alongside City facilities and policy professionals.

This position will assist with the City of Bend's climate action portfolio, including projects supporting our participation in the Energy Trust of Oregon's Strategic Energy Management Program, the citywide strategic energy management (SEM) program, and the City's Community Climate Action Plan (CCAP). The internship term will be 6-8 months, subject to funding availability and with the possibility of extension.

The successful applicant will demonstrate an eagerness to learn about the City's energy programs and an ability to provide critical data, research, and outreach support for the programs. Specific tasks that the intern will be responsible for include:

- Track, monitor and report on the energy performance of buildings enrolled in Energy Trust of Oregon's Strategic Energy Management program (SEM) via the Performance Tracking Tool.
- Conduct Building Opportunity Assessments and identify energy saving opportunities; manage and maintain the Opportunity Register for enrolled buildings.
- Identify, develop and implement employee engagement opportunities; including the creation of signage, marketing materials, newsletters, games or competitions.
- Perform "night walks" to observe energy use in enrolled buildings when unoccupied. Record observations and develop a report for the Energy Coach.
- Participate in workshops, site assessments and coaching calls to learn about best practices in energy management.
- Develop and deliver a "completion presentation" on SEM experiences near the end of the internship to the Energy Team.
- Assists with policy research to support committee discussions and decisions.

Why you will love working for City of Bend:

- Compensation at \$18-20/hr. Part-time, flexible hours.
- Quarterly trainings through the Energy Trust of Oregon.
- Networking and relationship building with a diverse range of professionals in energy management and energy-related policy.
- Experience in local government and working on important community issues.
- A value-based intentional culture where your personal growth will accelerate.

What you'll bring:

- Currently enrolled student in Energy Systems Engineering, Sustainability, or other related degree program OR equivalent combination of education and experience sufficient to perform the internship.
- Some experience with data management and energy efficiency topics is a plus.
- Lived experience or demonstrated knowledge of the lived experience of systemically non-dominant community members including, but not limited to, BIPOC, marginalized or underrepresented communities strongly preferred and encouraged to apply.
- Demonstrated communication, time management, and relationship management skills.
- An eagerness to learn and work hard.

To Apply

Please submit a resume and cover letter to Cassie Lacy at clacy@bendoregon.gov by 11/18/20. Open until filled.