POSITION AVAILABLE: Spring Learning Garden Internship

Desired Start Date: Thursday, April 2, 2020
Please submit applications by: Monday, March 23, 2020

Locations:
Kansas Avenue Learning Garden, 16 NW Kansas Ave, Bend
Sakari Farm, 65060 Hwy 20, Bend

About The Environmental Center: The Environmental Center (TEC) is a regional hub of environmental education, engagement, and action. With support from our communities, we work to advance a healthy, vibrant place to live, work and play – for all of us today and for future generations to inherit. Our mission is to embed sustainability into daily life in Central Oregon; and we believe local action can make a world of difference. Learn more at envirocenter.org.

The TEC team is committed to the personal and organizational work required to achieve equitable solutions to local and global sustainability challenges. We have developed an action plan in order to prioritize diversity, inclusion, and equity in our organization; in the partnerships we build; in the services we deliver; and in the outcomes we seek to achieve. We are seeking an intern who is willing to grow with us and contribute throughout this process.

Summary of Internship: The intern will support TEC staff in delivering garden-based educational programs to elementary school students this spring in our Learning Garden and on a local farm. Program delivery includes: assisting with and/or presenting lessons, managing students, and assisting with set up and flow of garden experiences and volunteer work days. The intern will report to the School Gardens Program Manager.

Internship Dates: The internship will be from April 2 through June 4, 2020. A required planning and training meeting will be held prior to official start date, scheduled based on intern’s availability.

Intern must be able to work all 4 field trips, and at least 10 out of 14 of the following dates and time frames:

- Farm Field Trips: 2 dates - Friday, May 22 & Thursday, May 28, 8am-2pm
- Learning Garden Lessons: 5 dates - Thursdays, 11:30a - 1p April 2, 16, 23, & May 7, 14
- Learning Garden Field Trips: 2 dates - Thursday May 21 & June 4, 10am-12:30pm
- Happy Hour in the Garden: Tuesdays May 5, 12, 19, 26 & June 2, 4-6 pm (event runs 4-6pm, hours for set up assistance for this event are flexible)

Considering these days and time frames are inconsistent, we realize they might not all fit with your schedule. Feel free to call us to discuss potential arrangements if you are interested in this position.
General Responsibilities (included, but not limited to):

The intern will spend approximately 70% of their time as an assistant instructor and 30% of time assisting with coordination and general program support, such as gathering supplies, and setting up spring weekly volunteer work events in the Learning Garden.

We are looking for:

- Teaching experience and/or interest in traditional and/or non-traditional outdoor education programs including garden-based education
- Enthusiasm for working with students in outdoor environments
- Ability to collaborate as part of the team to deliver outdoor curriculum
- Ability to commit to the full term of service for which they are applying
- Regular and reliable attendance
- Competency or willingness to learn Cloud File Sharing Services (ex: Google Drive)

Requirements:

- Background check
- Currently enrolled in college or high school
- Written reflection upon internship completion

We can offer…

The intern will receive hands-on experience in field-based education, as well as opportunities to network with and learn from both formal and non-formal educators. In addition to gaining valuable experience delivering garden-based education programs, learning about growing food in our climate, and gaining volunteer event coordination skills, the Learning Garden Intern will also receive an education stipend of $500 for successful completion of at least 10 program dates.

To apply, please fill out the application below and email responses to denise@envirocenter.org. If you need assistance or an accommodation due to a disability, please contact me at denise@envirocenter.org or (541) 385-6908 x14.

Sincerely,

Denise Rowcroft
School Garden Program Manager
Application for Spring Learning Garden Internship

Please provide the following information upon applying:

Name:
Address:
Email:
Phone:
School:
Major:

Please respond to each question below:

What are your goals for this internship? What would you like to gain as a result of this experience?

What support do you envision you may need in order to be successful?

How will your lived experiences and/or skills contribute to the TEC youth education team?