FACILITY RENTALS AT THE ENVIRONMENTAL CENTER

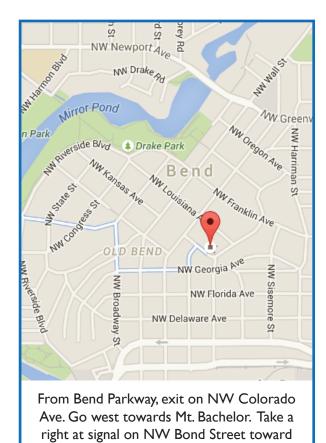
The Environmental Center welcomes any business, individual, agency, or organization to rent meeting space at our location. The Environmental Center hosts over 500 meetings, workshops, parties, and presentations each year.

Remember to contact us the next time you need affordable and flexible meeting space in Central Oregon!



Garden space at The Environmental Center

the environmental center



The Environmental Center 16 NW Kansas Ave. Bend, OR 97703 (541) 385-6908 envirocenter.org

Downtown Bend. Take a right on NW Kansas.

16 NW Kansas will be on the left.

Facility Rentals



Business Meetings
Trainings and Workshops
Group or Club Programs
Birthday & Retirement Parties
Wedding Receptions
Holiday Celebrations





Audubon Room

- 1016 sq. ft.
- 65 person capacity
- Carpeting
- 10 tables (6' x 18")
- 80 chairs
- Podium and roll cart
- Pull-down projector screen
- White and cork boards



High Desert Room

- 325 sq. ft.
- 20 person capacity
- Hardwood floors and carpet
- 3 tables (5' x 30")
- 20 chairs
- Pull-down projector screen
- Whiteboard



Rates

Business & Private Party Rates

4 hours or less/room: \$85 Over 4 hours/room: \$120

Non-Profit Organization Rates

4 hours or less/room: \$50 Over 4 hours/room: \$65

*Green Spot Members receive a 25% discount

AVAILABLE TECHNOLOGY

- LCD projector (Additional fee)
- Music system available for check out
- Wireless internet

SMALL KITCHEN AMENITIES

- · Small kitchen area with sink
- Microwave and toaster oven
- Coffee makers and electric tea kettle
- · Small and large platters
- · Tableware and settings
- 20+ glasses and coffee mugs
- Misc. kitchen utensils
- Small refrigerator

FACILITY DETAILS

- Downtown location
- · Beautifully landscaped
- 360 sq. ft. deck and large garden space
- Flexible room layouts
- Affordable rates
- Multiple booking discount (6+ meetings booked at once)

PARKING

There is limited street parking available directly in front of The Environmental Center. There is unlimited parking on Lava south of Kansas Ave. and two-hour parking on Lava north of Kansas Ave. There is a two-hour City of Bend parking lot just west of the building (next to Troy Field). Please do not block any driveways and be respectful of our neighbors.

For more information or to reserve a room online, visit envirocenter.org/event-space.

Or call (541) 385-6908 x10.