Action Plan Grant Summary Report

Due: Last Friday in May

Project coordinator: __________________________ Phone number: __________________________

School: __________________________ Email: __________________________

1) What was the action plan item that the grant money you received assisted in solving?

2) Who was involved in the project? What were the roles of students, staff, parents, etc? Explain how your entire school benefited from this project.

3) How did you spend your grant dollars? What materials and or/services did you purchase with the grant funds?

4) What activities were completed and how did the Green Team monitor the progress?
5) What were the measurable results of the project? (Ex: How much garbage did your project save from going into the landfill?) How did you track your progress to achieve those results?

6) How did you educate the school community, PTA, and staff about your efforts and progress?

7) How will this project be continued into the following school year and subsequent years?

8) Please attach at least 3 digital photographs to the email for use on our website! If possible, also include any visual aids such as graphs or charts that document the project. Also include any fun or inspiring stories, or quotes from project participants!

Please email completed summaries by Friday the last week of May to jackie@envirocenter.org

If you need to snail mail it you can send it to:
Jackie Wilson, EarthSmart Grants
The Environmental Center
16 NW Kansas Ave
Bend, OR 97701
Phone – 541-385-6908 x 15
Fax – 541-385-3370
However, please still email 3 digital photos!