



Member Group Application

Please fill out completely! Return your completed application to us via email at mike@envirocenter.org or 16 NW Kansas Ave, Bend, OR 97701.

Questions? Email Mike Riley at mike@envirocenter.org or call him at 541-385-6908 x19.

Organization Name:	
Address:	
Phone:	
Fax:	
Contact Name and Title:	
Contact Phone: (if different than above)	
Contact Email:	
Executive Director: (if applicable)	
Website:	

Is your organization registered with the state of Oregon as a nonprofit organization? ___Yes ___No

Which type of nonprofit organization are you: ___Public Benefit ___Mutual Benefit ___Religious

When you filed your articles of incorporation with the State of Oregon you had to select one of three choices for "organization type": public benefit, mutual benefit, or religious. Public benefit organizations undertake activities to benefit their communities as a whole, mutual benefit organizations undertake activities to benefit just their members, and religious organization undertake religious activities.

Are you recognized by the federal Internal Revenue Service as a 501(c)3 tax exempt organization? ___Yes ___No

If yes: please submit a copy of your tax-exempt letter from the IRS.

If no: please explain why not. If you plan and/or expect to receive federal tax exempt status soon, please describe your timeframe.

What is your mission?

How do you go about achieving your mission? Please give us specific examples of the strategies and tactics you use on a regular basis.

Summarize your organization's accomplishments over the past year.

What are your goals for the coming year?

Please include the following with your completed application (electronic files are acceptable):

- A copy of your federal tax exemption letter from the IRS.
- A copy of your articles of incorporation and your bylaws.
- Organizational brochure (or link to a web site if you do not have a brochure).
- Your most recent print or electronic newsletter.

The Environmental Center reserves the right to review membership applications by any chapter, club, or group and determine membership qualification on a case-by-case basis. Our core criteria are being organized as a public benefit corporation and alignment with our mission, vision and values. We strongly prefer organizations recognized by the IRS as tax exempt under section 501c3 of the Internal Revenue Code.

Annual Member Group Membership Dues: \$150

Member Group Benefits:

The Environmental Center is the region's hub for collaboration and events that support a healthy environment and a sustainable future. We can help your organization achieve its mission by connecting you with like-minded individuals and organizations in the region.

Here's why 37 other non-profit organizations have become members of The Environmental Center. For an annual fee of \$150, members receive:

- A summary webpage with your logo and hot links on the Environmental Center website (www.envirocenter.org/member-organizations) (250 words max).
- Promotion of your organization and its events and issues via the calendar on our web site and our bi-weekly e-newsletter (which goes out to over 2500 local residents and businesses).
- A complimentary membership listing and 25-word description in the annual Green Spot Print Directory, central Oregon's directory for sustainable living (35,000 copies distributed each year).
- Annual membership in Volunteer Connect, central Oregon's volunteer referral agency (a \$100 value).
- Exclusive use of the brochure racks at the Environmental Center (over 190 events/year are scheduled at the Environmental Center!).
- Discounted booth fee at our annual Earth Day Fair in downtown Bend (\$50 per 10'x10' booth).
- Discounted meeting room rentals at our facility in downtown Bend (\$20 flat fee per event).
- Discounted rentals of our LCD projector (\$25 for four hours).
- Community referral service provided by our staff and volunteers.
- Access to a mailing address and mail box, fax machine and scanner at the Environmental Center.
- Discounts on copies and printing (\$0.07/side for black and white, \$0.20/side for color).